

TEIGNMOUTH TOWN COUNCIL

Minutes of a Meeting of the
Finance Committee

held at **Teignmouth Town Council, Bitton House, Bitton Park Road, Teignmouth, TQ149DF** on
Thursday, 29th June, 2023 at 3.30 pm

Present:

Councillors J Atkins, L Chasteau, J Jackson, M Jackman, V Rudge and C Williams

Absent:

Officers In attendance:

I Wedlake

65 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Chasteau Who will be a little late

Resolved that the apology be noted.

66 ELECTION OF CHAIR

Cllr Atkins Proposed Cllr Jackson
Seconded Cllr Williams
Unanimous

67 ELECTION OF VICE CHAIR

Cllr Williams Proposed Cllr Jackman
Seconded Cllr Rudge
Unanimous

68 DECLARATIONS OF INTEREST

None were received.

69 DISPENSATIONS

There were no dispensations.

70 MINUTES

Members considered the minutes of the Finance meeting held on 24th April 2023.

Resolved that the minutes of the Finance meetings held on 24th April 2023 be approved and signed as a correct and accurate record of the meeting.

Proposed Cllr Williams
Seconded Cllr Atkins
2 in favor 3 abstained as not present

Cllr Chasteau joined the meeting at 15:45

71 BANK SIGNATORIES

It was resolved to add two councillors to the new bank mandate. Williams and Rudge.

Proposed Cllr Jackman
Cllr Jackson
Unanimous

72 TO RECEIVE THE FINAL INTERNAL AUDITORS REPORT AND AGREE ACTIONS REQUIRED.

It was resolved to Accept and note the final internal auditors report.

Proposed Cllr Atkins
Seconded Cllr Williams
Unanimous

73 COUNCIL INSURANCE RENEWAL

It was resolved to accept insurance quote option 1 with Aviva underwriters.

Proposed Cllr Jackson
Seconded Cllr Jackman
Unanimous

74 MIGRATION FROM RBS ROOM BOOKINGS TO LEMON BOOKING

It was resolved that the clerk's office migrate from RBS room Bookings to Lemon Booking as soon as practicable.

Proposed Cllr Rudge
Seconded Cllr Williams
Unanimous

75 MIGRATION FROM STRIPE PAYMENTS TO GOVPAY PAYMENTS

It was resolved that the clerk's office migrate from Stripe payments to GovPay as soon as practicable.

Proposed Cllr Jackman
Seconded Cllr Rudge
Unanimous

76 MIGRATION OF RBS FINANCE PACKAGE FROM SERVER BASED TO CLOUD BASED

It was resolved that the clerk's office migrate from RBS server hosting to RBS cloud hosting as soon as practicable.

Proposed Cllr Jackman
Seconded Cllr Rudge
Unanimous

77 VIREMENT OF GRANTS MONIES

It was resolved to transfer £13,500 underspend from last year's grants now in general reserves, to this year's EMR for grants.

Proposed Cllr Atkins
Seconded Cllr Jackson
Unanimous

78 Grant applications

78.1 Teignmouth Airshow

It was proposed to grant the applicant £2,000 Proposed Cllr Jackman.

An amendment was moved to grant the applicant £1,612.48 less the outstanding toilets invoice of £612.48. Proposed Cllr Rudge Seconded Cllr Jackson.

A second amendment was then moved to grant the applicant £1,800 less the outstanding toilets invoice of £612.48. Proposed Cllr Williams Seconded Cllr Jackman.

The second amendment was put to the vote and was carried. With five votes in favour and one abstention.

A recorded vote was requested.

For - Cllrs Williams, Rudge, Jackman, Jackson, Atkins

Abstaining Cllr Chasteau

79 DATES AND TIMES OF FUTURE MEETINGS

The following dates and times of future meetings were agreed.

July 18th 17:00 (Extraordinary)
October 24th 16:30

January 16th 16:30
April 16th 16:30

The meeting was closed by the Chairman at 6.00 pm

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Cllr Joan Atkins, Chair